

and effect as if members had been personally present, a majority of the votes cast being considered sufficient to decide a question. The ayes and nays of such votes taken by the Council shall be entered upon the minutes of said Council.

ARTICLE III. *Conflict or Inconsistency.* If any By-Law of the Council or House of Delegates is found to be in conflict or inconsistent with these By-Laws, the provisions of these By-Laws shall be given precedence until such time as the conflict or inconsistency may be corrected by proper amendment of the respective By-Laws.

CHAPTER XIII.

ARTICLE I. *Amendments.* Every proposition to alter or amend these By-Laws shall be submitted in writing at a general session, and may be balloted for at any subsequent general session, when, upon receiving the votes of three-fourths of the members present, it shall become a part of the By-Laws.

BY-LAWS OF THE COUNCIL

(As amended at the St. Louis meeting of the A. Ph. A., August 22-27, 1927.)

CHAPTER I.

Election of Officers.

ARTICLE I. *Officers—Organization.* The officers of the Council shall consist of a Chairman, a Vice-Chairman and a Secretary. The Secretary of the ASSOCIATION shall be the Secretary of the Council.

They shall be elected and assume the duties of their respective offices at the organization meeting of the Council held immediately after the final general session of the AMERICAN PHARMACEUTICAL ASSOCIATION at its annual convention.

ARTICLE II. *Duties of the Chairman.* The Chairman shall preside at all meetings of the Council and in his absence or on account of inability from any cause, the Vice-Chairman shall assume the duties of the Chairman or, in the absence of both, a Chairman *pro tempore* shall perform the duties of the Chairman.

ARTICLE III. *Duties of the Secretary.* The Secretary shall keep fair and correct minutes of the proceedings of the meetings and carefully preserve all reports and communications received by the Council.

He shall conduct the official correspondence of the Council and arrange for the transaction of the business of the Council by correspondence in the interim between meetings. He shall announce all votes promptly and keep the members of the Council informed of all business at regular intervals.

CHAPTER II.

Committees.

ARTICLE I. *Standing Committees.* The Standing Committees of the Council shall consist of a Committee on Finance, a Committee on Property and Funds and a Committee on Publications.

ARTICLE II. *Committee on Finance.* The Committee on Finance shall consist of three members of the Council to be appointed by the Chairman, subject to the approval of the Council, and shall each year, previous to January 1st, present to the Council for its consideration a list of appropriations to cover the various expenditures of the ensuing fiscal year. No payment shall be made in excess of any of the said appropriations, except by a special vote of the Council. Provided, however, that the Treasurer is authorized to transfer from one appropriation account to another such amount as may be needed at any time, the amount of any such transfer not to exceed the sum of fifty (\$50.00) dollars.

All motions and resolutions involving the expenditure of any sum in excess of \$25.00 shall have the approval of the Finance Committee before being acted upon by the Council.

All appropriations made for any fiscal year shall lapse at the end of the said fiscal year. Provided, however, that accounts properly chargeable against any of said appropriations prior to their

expiration, but not received by the Secretary of the ASSOCIATION until after the end of the fiscal year, may be paid from such appropriation, in case the warrant for such payment be drawn not later than 30 days after the expiration of said fiscal year.

ARTICLE III. *Committee on Property and Funds.* The Committee on Property and Funds shall consist of the President, the Treasurer, the Chairman of the Council, the Chairman of the Committee on Finance and the Secretary of the ASSOCIATION.

It shall have charge of the administration of all the property and established funds of the ASSOCIATION.

The Committee shall consider applications for grants from the interest derived from the established funds and at as early a date as possible shall report to the Council such recommendations as may be deemed proper.

The Council shall pass upon the recommendations of the Committee and in case the grants are approved, the Chairman of the Council shall direct orders to be drawn upon the Treasury in favor of those to whom grants have been made.

ARTICLE IV. *Committee on Publications.* The Committee on Publications shall be appointed by the Chairman of the Council and shall consist of three members of the Council, subject to approval by the Council, the Editor-in-Chief of the JOURNAL, the Secretary to the ASSOCIATION, and the Editor of the YEAR BOOK and the Treasurer. The Chairman of the Committee shall be appointed by the Chairman of the Council.

The Committee on Publications shall have charge of the editing, publication and distribution of the YEAR BOOK and the JOURNAL OF THE ASSOCIATION and such other publications as may be issued under the rules and regulations to be approved by the council. The Committee may delegate the authority for editing, publishing and distributing the JOURNAL and YEAR BOOK to the respective Editors subject to such rules and regulations as the Committee may pass from time to time.

The Editor-in-Chief of the JOURNAL and the Editor of the YEAR BOOK shall be elected by the Council and shall receive for their services such compensation as the Council may direct.

In case of resignation, illness or other inability of an Editor to carry on the work of the JOURNAL or the YEAR BOOK or other publications, the Committee on Publications shall be authorized to make the best arrangements possible to continue the work.

ARTICLE V. *Special Committees.* Special Committees may be appointed as needed and shall expire at the end of the annual meeting unless specific provision is made for their continuance.

CHAPTER III.

Meetings.

ARTICLE I. *Time and Quorum.* The Council shall meet previous to the assembling of the ASSOCIATION and at such other times as it may determine, or at the call of the Chairman.

On the written application of five members of the Council the Chairman shall call a special meeting.

Nine members of the Council shall constitute a quorum.

CHAPTER IV.

Order of Business.

ARTICLE I. The order of business at regular meetings of the Council shall be as follows unless otherwise determined:

1. Call to order and roll call.
2. Reading of minutes.
3. Reading of communications.
4. Reports of Committees.
5. Unfinished and deferred business of such business as is especially referred to the Council from the ASSOCIATION.
6. The election of members of the ASSOCIATION.
7. New business.
8. Adjournment.

CHAPTER V.

Miscellaneous.

ARTICLE I. *Quorum of Committees.* A majority of the members of any of the standing committees shall constitute a quorum for the transaction of business.

ARTICLE II. *Motions—Voting by Mail.* Questions arising in the interim between meetings may be submitted to the members by mail and motions so submitted shall not require a second. A majority of the votes cast, provided they constitute a quorum of the Council or Committee, shall decide the question.

ARTICLE III. *Amendments.* Every proposition to alter or amend these By-Laws shall be submitted in writing at one session and may be balloted for at the next session of the Council, when upon receiving a vote of three-fourths of the members present it shall become a part of these By-Laws.

BY-LAWS OF THE HOUSE OF DELEGATES

(As amended at the Philadelphia meeting of the A. PH. A., September 13–18, 1926.)

CHAPTER I.

ARTICLE I. *Opening of the House of Delegates.* The First Session of the House of Delegates at each Annual Meeting shall be called to order by the Chairman, the Vice-Chairman or the Secretary.

ARTICLE II. *Delegates.* Immediately after the First Session of the House of Delegates has been called to order, the Secretary shall report the accredited representatives, who shall then compose the House of Delegates.

ARTICLE III. *Voting.* Each delegate shall be entitled to one vote. No delegate shall act as proxy of another delegate who has not been seated, nor as delegate for more than one association or organization.

ARTICLE IV. *Fraternal Delegates.* Fraternal delegates may be received from organizations not entitled to voting delegates. These delegates shall have the privileges of the floor in other than executive sessions, but without vote.

ARTICLE V. *Privileges.* Any member of the AMERICAN PHARMACEUTICAL ASSOCIATION may attend any session of the House of Delegates, other than an executive session, and shall have the privilege of the floor.

CHAPTER II.

ARTICLE I. *Officers of the House.* The officers of the House of Delegates shall be a Chairman, a Vice-Chairman and a Secretary. The Secretary of the ASSOCIATION shall act as Secretary of the House. These officers shall be elected annually as hereinafter provided, and shall serve for a term of one year, or until their successors are installed. The Chairman and Vice-Chairman shall be installed at the final session of the House held during the annual meeting of the ASSOCIATION.

ARTICLE II. *Election of the Honorary President, the Secretary and Treasurer of the Association.* At the Second Session of the House of Delegates held during the annual meeting of the ASSOCIATION, the House shall elect the Honorary President, the Secretary and Treasurer of the ASSOCIATION, on nomination of the Council.

CHAPTER III.

ARTICLE I. *Duties of the Chairman and Vice-Chairman.* The Chairman shall preside at all meetings of the House of Delegates, except in the case of his absence or on account of inability to preside from any other causes, when the Vice-Chairman shall preside. In the event of the inability of both the Chairman and Vice-Chairman, to preside, a temporary Chairman shall be elected by the House of Delegates, except at the opening of the First Session of the House when the Secretary shall preside as hereinbefore provided. The presiding Chairman shall perform the